

## Notes for Authors

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### Article style

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Compass is used by a diverse audience and many of the readers of our articles are non-specialists. Your article should be accessible to them but still have fresh material that would be of interest to people in your field.

The article could be used by a tutor who wants to direct their students to a short article to use as the basis of a class discussion, by a philosopher who wants to find out about the latest developments in fields that impact on theirs or by a tutor who has to teach in an area outside of their speciality and needs to find out the main points that need to be put across to their students.

Survey articles will typically fall into at least one of the following three categories and will probably answer one or more of the questions below:

**1) Recent research and debates in your field** - What debates are driving your field? What new research has been published? What does it add to these debates or the field more generally? Can you put that new research in context? Does a new school of thought or paradigm seem to be developing? Has a new controversy erupted?

**2) Comparative look across sections or boundaries** - Are there related things happening in different fields? Can you suggest comparisons that have not been fully explored? Can one area provide an insight into another when used in teaching or research?

**3) State of the field** - Can you offer a fresh perspective on developments in your field? Perhaps there are arguments or fads drawing attention away from what you think are the critical points? Perhaps the field is stagnating? Are students and teachers flocking to or fleeing from your field? Is your area well and fairly covered in the media? Are there resources or archives that are new or underused and are worthy of attention? Has the field been affected by or is it impacting on current affairs?

## Length and Scope

Your Section Editor will inform you of the length of your article. It should provide a critical overview of a key argument or controversy, a new approach or area of research, or a recent development or publication(s). Articles should be aimed at academic non-specialists rather than practitioners of the field on which you are writing.

If subsequently you feel that the length needs to be modified, please contact your Section Editor to discuss it.

## Abstract

Please provide a short abstract (about 50-100 words) which should give the reader an idea of what your article will be about before they see the main text.

## Optimising Your Title and Abstract

By optimizing your title and abstract, you will increase the chance of someone finding it. This in turn will make it more likely to be viewed and/or cited in another work. In order to optimise your abstract, we recommend you

- Ensure the key phrases for your article's topic appear in the title and abstract e.g. 'postcolonial literature.'
- Use the same key phrases, if possible, in the title and abstract. Note of caution: unnecessary repetition will result in the page being rejected by search engines so don't overdo it.

## Remember:

- People tend to search for specifics, not just one word - e.g. "women's fiction" not "fiction". So use key phrases rather than individual words in your article title and abstract.
- Key phrases need to make sense within the title and abstract and flow well.

- It is best to focus on a maximum of three or four different keyword phrases in an abstract rather than try to get across too many points.

Finally, always check that the abstract reads well - remember the primary audience is still the researcher, not a search engine, so write for readers not robots.

## Style Guidelines

MLA style should be used for inline citations and the list of Works Cited. Examples can be found towards the end of these guidelines.

## Illustrations

Authors may include as many illustrations as they wish.

Authors are responsible for obtaining permissions and paying any related fees for any illustration they wish to include. Please confirm with the *Philosophy Compass* Assistant that the image can be included before paying any such fees.

The figure should be submitted in either JPEG or GIF format. The image dimensions should be no more than 480 pixels wide and 720 pixels high and a dpi of 120 is recommended.

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2. A separate title page (inc. your name, article title and affiliation).
3. A short biography document (see below for details)

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## Short Biography

Please also submit a separate document containing a short biographical paragraph about yourself. You should include a few sentences about each of the following: educational history, recent professional/teaching history, research interests and some information about recent or forthcoming publications. Here is an example of a well-written biography:

John Doris' research is located at the intersection of psychology, cognitive science, and philosophical ethics; he has authored or co-authored papers in these areas for *Noûs*, *Bioethics*, *Cognition*, *Philosophy and Phenomenological Research*, *The Encyclopedia of Cognitive Science*, *The Encyclopedia of Ethics*, and the *Oxford Handbook of Contemporary Philosophy*. His book *Lack of Character* (Cambridge 2002) argues that reflection on experimental social psychology problematizes familiar philosophical and "folk" conceptions of moral character. Current research involves both theoretical and empirical research on moral responsibility, evaluative diversity, rationality, and the self. He has held fellowships from Michigan's Institute for the Humanities, Princeton's University Center for Human Values, and the National Endowment for the Humanities. Before coming to Washington University in St. Louis, where he presently teaches, Doris taught at the University of Michigan and the University of California, Santa Cruz. He holds a BA in Philosophy from Cornell University and a PhD in Philosophy from the University of Michigan, Ann Arbor.

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## *Philosophy Compass* Style Guidelines

(All articles should contain an **Abstract** and a **list of Works Cited**)

**MLA style** should be used for inline citations and the list of Works Cited. Examples can be found at the end of these guidelines.

### UK or US style?

UK or US spelling and punctuation may be adopted but, whichever conventions are used, they must be followed consistently throughout.

e.g. italicise OR –italicize, behaviour OR behavior, centre OR center, etc.

### Direct Quotations

Every quotation should be accompanied by a reference to its source (e.g. Author 2005).

Short quotations (less than 30 words) “should run on within the normal sentence structure” (Author 2005). Use quotation marks to distinguish the quote, and, if appropriate, precede by a comma (for shorter quotations) or a colon (for longer quotations).

Long quotations (more than 30 words) should be displayed.

Displayed quotations do not require quotation marks. They should be set smaller than normal text type and indented by the normal paragraph indent, with no extra space above or below. (Author 2005)

The spelling, grammar, etc. of direct quotations is not edited. Use [*sic*] to signify a direct quote of an error.

### Biography

Heading should be ‘Short Biography’.

The Biography will not always be supplied.

This section appears after the main text and before Endnotes and Bibliography.

### Acknowledgement

If acknowledgements are supplied they should appear as a separate section, after the last paragraph of main text/conclusions and before the endnotes.

Heading should be ‘Acknowledgement’. The text should be the same style as main text.

### Endnotes

Where necessary, endnotes may be used sequentially throughout the text. Endnotes should be in the format 1, 2, 3 rather than i, ii, iii.

## In-Text Citation examples

### Single Author

Joe Bloggs contends “the verse has clearly been marked by formal concerns” (12).

OR

As one critic famously put it, “the verse has clearly been marked by formal concerns” (Bloggs 12).

### Two or more titles by single author

Smith made two references to this problem, first in 1982 (*Verse Forms* 56) and again in 1989 (“Chapter and Verse” 9).

OR

One critic made two references to this problem, first in 1982 (Smith, *Verse Forms* 56) and again in 1989 (Smith, “Chapter and Verse” 9).

### Two or three authors

Chapter 4 in *Verse on Verse* offered important theoretical advances (Turner, Coren, and Brown 33–55).

### Four or more authors

The argument was taken further in a co-authored book in the 1990s (Smith, Bloggs, Schmidt, and Smythe 31–75).

OR

The argument was taken further in a co-authored book in the 1990s (Smith et al. 31–75).

### Two authors with the same name

The verse debate was both vilified as “nonsensical” (D. Johnson 21) and yet praised as “groundbreaking” (R. Johnson 76) in the late 1990s.

### Author quoted by another author

Richard Johnson thought the debate should “continue unabated” (qtd. in Bloggs 74).

### Multivolume work

Bob Strander’s multivolume work still contains key arguments to this day (1: 34–55; 2: 115–23).

### Religious Texts

"In the beginning God created the heaven and the earth." (*Holy Bible*, Gen. 1.1).

### Works Cited examples

The Works Cited should be alphabetized by the last names of the authors (or editors); if a work has no author or editor, it should be alphabetized by the first word of the title, disregarding *A*, *An*, or *The*.

If there are two or more works by the same author, use the author's name only for the first entry. For subsequent entries use three hyphens followed by a period. The titles should be listed in alphabetical order.

Web addresses should only break at the end of a line after a slash and should begin and finish with angle brackets.

### Works Cited

Benjamin, Walter. *Illuminations*. Trans. Mark Borow. London: Qwerty Press, 2004.

Bloggs, Joe. *Versification and Paradise Lost*. Chicago: Chicago UP, 1999.

Dark, Trevor. "Verse Unversed." *Collected Essays on Verse Theory*. Ed. Thom Grey. Cambridge: Cambridge UP, 2002. 123–55.

Donne, John. *Complete Poems*. 3rd ed. Ed. John Baker. New York: Penguin, 2003.

Garrett, Wendy. "New Verses, New Thoughts." Introduction. *New Verses*. By Joan Barrow. Ed. Doug Weir. New York: Raptor Press, 2004. x–xxi.

*Holy Bible: New Millennium Translation*. London: Review Press, 2001.

Johnson, Derek. "The (Ad)Verse Debate." *New York Times* 19 Feb. 1997, sec. 1: 21–2.

Johnson, Richard. "Verse Theory." *Verse Studies* 23.2 (1998): 75–90.

Lehmann, William. "New Directions in Verse Theory." Diss. U of Chicago, 2004.

Milton, John. *Paradise Lost*. 1667. Afterword Lucy Hart. Oxford: Oxford UP, 1999.

Shakespeare, William. *Complete Works of William Shakespeare*. 4th ed. Ed. John Lithgow. Oxford: Oxford University Press, 2004.

Shears, John. "Verse Theory Surveyed." *Literature Compass* 2 (2005): Seventeenth Century section. Blackwell Publishing. 27 Nov. 2005 <<http://www.literature-compass.com/newarticle1>>.

Smith, Robert. "Chapter and Verse." *Re/Verse* 2.1 (1989): 5–25.  
\_\_\_\_\_. *Verse Forms*. New York: Rowley Press, 1982.

Smith, Robert, et al. *Time and Verse*. Cambridge: Harvard UP, 1993.

Strander, Bob. *Some Thoughts on Verse and its Forms*. 2 vols. Oxford: Auld Press, 1959.

Turner, Arthur, Robert Coren, and Jim Brown. *Verse on Verse*. New York: Archion Press, 1984.

*Verse Poems Online*. Ed. Jean Kerrigan. 2003. University of Iowa. 27 Nov. 2005 <<http://www.versepoemsonline.com>>.

Yardley, George and Tim Frei, eds. *New Collected Essays on Verse Theory*. Cambridge: Cambridge UP, 2005.

## Finally...

- In American usage, when a colon is followed by what could be a complete sentence, the clause after the colon may begin with a capital letter. Make each article consistent, either with or without capitals.
- Please spell "payoff" as a single word when it is used as a noun (e.g. "likely to bring some kind of payoff").
- Please spell "overgeneralise" as a single word.
- Parentheses within parentheses should be (()), not ([ ]).
- If the bibliography does not include page numbers for chapters in books, query the author, even if these have been omitted consistently.
- Please note that 'not' should take a capital N in titles.

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