Blackwell
Synergy

Register to receive an e-mail alert when your article is published!

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Please follow these instructions to receive e-mail an alert when your article is published via the online journals delivery service from Blackwell Publishing, called Blackwell *Synergy.*

Step 1: If you have already registered on Blackwell *Synergy*

- ➢ Go to www.blackwell-synergy.com
- ➢ Enter your Username and Password at the top of the page.
- ➢ Click 'Login'.
- ➢ Your name will now appear at the top of the homepage and you can go straight to Step 3.

Step 2: If you are new to Blackwell *Synergy*, please register

- ➢ Go to www.blackwell-synergy.com
- ➢ Click on 'Register' at the top of the page.
- ➢ Complete the registration page (remembering your choice of Username and Password for later).
- ➢ Your name will now appear at the top of the homepage and you can go straight to Step 3.

Step 3: Run a search

- ➢ Click on the 'Search' button at the top of the page.
- ➢ Click on the 'Advanced Search' tab.
- ➢ Under 'Search for:' select 'Author (last name and/or initials)' from the drop-down menu.
- ➢ Enter your surname and initials in the box to the right of the drop-down menu.
  e.g. Other, A N
- ➢ Under the first 'Search In:' select 'The Journal' and choose the relevant journal from the drop-down menu.
- ➢ Click 'Search'.

Step 4: Save your search and set alerts

- ➢ Once your results have loaded, enter a relevant title in the 'Save your search as' on the right of the screen.
- ➢ Ensure 'YES, I would like to be alerted by email when an article matching my search criteria is published online' is checked.
- ➢ Under 'Alert me', select 'Daily'. (Note: If no new articles match your search criteria you will not receive an alert).
- ➢ Click 'Save'.

To delete the saved search and cancel the alerts...

- ➢ Log in to Blackwell Synergy.
- ➢ Click on the 'Search' button at the top of the page.
- ➢ Your saved searches are listed at the bottom of the screen. Click the 'delete' link next to the relevant saved search.