

Author submission checklist for *New Phytologist*

This checklist is designed to help ensure that you have gathered all the necessary information required for submission and that your manuscript is in the correct format. Please ensure that you read the detailed Author guidelines before you begin preparation of your manuscript.

Information required

- Have you prepared your covering letter, and included answers to the three key questions set out in the Author guidelines?
- Have you read the exclusive licence agreement and are you able to sign it on behalf of all authors? Note that manuscripts submitted to *New Phytologist* are considered on the understanding that they have not been published, nor under consideration for publication, elsewhere.
- Have all persons entitled to authorship been named and each approved the final version of the submitted manuscript?
- Have you identified up to six potential reviewers and can you provide their email addresses?
- Does this paper form a close companion to other work in press? If so please supply an electronic version of this paper.
- Does your manuscript have colour figures and have you considered the different options?
- Is this paper a resubmission? If so do you have the previous manuscript number and have you prepared the point-by-point response document as requested by the editor?

Manuscript preparation

- Is your manuscript prepared according to *New Phytologist* style as set out in the Author guidelines?
- Is the text double-spaced and the lines and pages numbered?
- For regular research papers is the main body of the text below 6500 words? Those exceeding this limit will be returned without review.
- On the front page have you included the title, authors and addresses, correspondence details, word counts and the number of tables and figures?
- For research papers is your summary no more than 200 words and is it organized using four bullet points to indicate (1) the research conducted, including the rationale, (2) methods, (3) key results and (4) the main conclusion, including key points of discussion?
- Are the references and in text citations formatted according to the journal style?
- Are the tables self-explanatory and each presented on a separate page outside the text, but as part of the same document?
- Have you prepared the original figures in electronic form and at high enough resolution? Wiley-Blackwell recommends 600 dpi Encapsulated PostScript (EPS) for line art, and 300 dpi TIFF for continuous tone, but figures can also be set from Word (.doc) and other formats.
- Is Supporting information included with your paper? Is a brief listing included at the end of the main document, after the References, and are full legends included with the supplementary files and formatted according to journal style?
- Have you completed the submission process? Submission is complete when you are provided with a Successful Submission Confirmation that includes your manuscript number.