

The *Journal of Obstetric, Gynecologic, and Neonatal Nursing (JOGNN)* is the official journal of the Association of Women's Health, Obstetric and Neonatal Nurses (AWHONN). A peer-reviewed journal, *JOGNN* reflects practice, research, policies, opinions, and trends in the care of women, childbearing families, and newborns. *JOGNN* presents the clinical scholarship that is the driving force behind nursing practice. Queries may be addressed to Nancy K. Lowe, CNM, PhD, FACNM, FAAN, Editor, *JOGNN*, Oregon Health & Science University, School of Nursing, 3181 SW Sam Jackson Park, SN-5S, Portland, OR 97201. For additional information about *JOGNN* go to <http://jognn.awhonn.org> or email JOGNN@awhonn.org.

JOGNN authors are encouraged to submit their manuscripts via the Internet at <http://jognn.edmgr.com> (Editorial Manager). Detailed instructions for first-time users are available on the Editorial Manager Web site. Authors submitting online should not send duplicate copies of the manuscript to the editorial office. Once a manuscript is submitted in Editorial Manager, the corresponding author will be notified by e-mail. Authors who do not have Internet access can submit one hard copy of the manuscript with accompanying computer disk and artwork to:

Managing Editor, *JOGNN*
2000 L Street, N.W., Suite 740
Washington, DC 20036

For more information, call the editorial office, 202-261-2438.

The editor welcomes manuscripts in the following categories:

Principles & Practice—analysis of innovations and trends in clinical practice, care delivery systems, educational programs, and public policy.

Research—results of studies that identify specific implications for nursing practice.

Thoughts & Opinions—brief, critical commentaries on professional issues or societal trends.

Case Reports—new information through

case reviews of nursing care. Authors must provide written consent from the participant when clinical descriptions make identification possible.

In Review—integrated literature reviews, including specific suggestions for practice, policy, or research. Authors should arrange sections of the review article in logical rather than chronological order.

Letters to the Editor—points of current interest or comments on an article published in the journal. The editor reserves the right to accept, reject, or excerpt letters.

Clinical Issues:

Clinical Issues is a department within *JOGNN* that provides in-depth treatment of current topics. Invited guest editors solicit manuscripts for review. Queries may be addressed to Margaret H. Kearney, RNC, PhD, FAAN, Associate Editor, *JOGNN*, University of Rochester, School of Nursing, 601 Elmwood Ave., Box SON, Rochester, NY 14642-8404.

Requirements for Submissions:

1. Manuscripts must not have been published previously and must not be under consideration by another publication. The editor will consider publishing a complete report following the publication of preliminary findings (e.g., in an abstract) or presentations. Include information on previous or duplicate publication or submission of any part of the work to another publication.
2. All authors must sign a copyright transfer (see below) that accompanies the submission. This form should be sent via hard copy to the editorial office.
3. The authors must disclose any commercial interest they have in the subject of their study as well as the source of any financial or material support.
4. A copy of institutional review board (IRB) approval (or a letter from the IRB chair stating that approval for the study is not required) is required for any original research article published in *JOGNN*.

Preparation for all Manuscripts:

Double-space all the pages, including the title page, abstract, text, acknowledgments, references, tables, and legends.

Use 12-point type on one side of the paper only. Use uniform margins of 1½" (4 cm) at the top, bottom, right, and left. Do not right justify lines. Do not divide words at the end of a line.

Number pages consecutively. Include a running head, a shortened version of the title with 50 characters or fewer, at the top of each page to identify the manuscript. The running head must not contain any author names or initials. In the left margin, number each line of text.

The average article in *JOGNN* must be 12 to 16 manuscript pages, plus references, tables, illustrations, and callouts. Only In Review articles can be longer than 16 pages.

Refer to the *Publication Manual of the American Psychological Association (APA)*, fifth edition, for grammar, punctuation, and style; *Webster's Eleventh Collegiate Dictionary* for spelling of non-technical words; *Dorland's Illustrated Medical Dictionary* for spelling of medical terms; and Haller and Holditch-Davis (2000) for guidelines on statistical reporting. In general, it is not necessary to specify the statistical package used to analyze research data. Use generic names of all drugs and products. Report physical measures in SI (International System of Units) units. For examples of conversion to SI equivalents, refer to the APA manual.

Title:

Limit the title to 10 to 15 words. Ensure that the title summarizes the main idea of the paper; is fully explanatory standing alone; and avoids the use of the words *method*, *results*, *a study*, and *an experimental investigation*. See Ryan-Wenger (1992) for guidelines regarding the titling of research reports.

Keywords:

Submit 3–10 keywords with the abstract for use in indexing the article.

Abstract:

Abstracts for Principles & Practice, Thoughts & Opinions, Case Reports, and Clinical Issues Articles. Enclose an abstract of no more than 75 words (in paragraph form). The abstract should be

factual, not descriptive, giving the main points of the paper. Instead of saying what will be described, describe it.

Abstracts for Research Articles. Enclose an abstract of no more than 200 words, using the following headings:

- Objective
- Design
- Setting
- Patients/Participants
- Interventions
- Main Outcome Measure(s)
- Results
- Conclusion

See Haynes, Mulrow, Huth, Altman, and Gardner (1990) for more information on abstracts.

Abstracts for In Review Articles. Enclose an abstract of no more than 200 words, using the following headings:

- Objective
- Data Sources
- Study Selection
- Data Extraction
- Data Synthesis
- Conclusions

Refer to Haynes et al. (1990) for more information.

Callouts:

Callouts highlight a major premise or conclusion of an article. The author may use direct quotes from the manuscript or write new sentences. Provide three callouts of not more than 25 words each. Indicate in the manuscript approximately where each callout should appear in the published article. Avoid repeating text found in the abstract or the first page of the article. Callouts for research articles, which may be used at the discretion of the publisher, should identify the problem the study addresses, identify the primary conclusions of the study, identify the major implication for nursing practice, or identify factors that contribute to the conclusions of the study. Callouts for all other articles should describe the major reason for addressing the topic of the article, identify primary conclusion, and identify the major implication for nursing practice.

References:

Cite current primary sources only. Use references prudently. Cite references in the text in the style outlined in the *Publication Manual of the American Psychological Association*, fifth edition. The reference list also should be formatted in APA

style. Identify sources of quotations and all other borrowed materials. Long quotations, figures, tables, or photographs from previously published sources must be accompanied by the written permission of the copyright holder. This includes any table or figure that replicates 50% or more of another table or figure.

Authors must include documentation indicating print and electronic permissions with the submitted manuscript. For complete permissions guidelines, refer to <http://www.sagepub.com/sage/Permissions%20Guidelines.PDF>.

Tables:

Do not include more than six tables. Submit only actual tabular material in table form. Simple lists should be incorporated into the text. Type each table on a separate page with its own title. Number tables consecutively with Arabic numerals and cite in numeric order in the text. Number pages with tables following the reference list. The author must obtain written permission to include a previously published table with the article (see "References" above for more information). Each previously published table must carry a credit line stating the original source.

Artwork:

Submit camera-ready artwork.

Figures, graphs, and illustrations. Figures, graphs, and illustrations should be produced on a high-quality laser printer; glossy black and white photographs should be submitted unmounted. Each figure, graph, or illustration should be on a separate page with its own title. Number figures consecutively with Arabic numerals, and cite each figure in numeric order in the text. Number pages with figures following the reference page(s) and table page(s). Follow APA style when labeling tables, figures, and photographs. Keep all explanatory material and legends in the captions beneath the figure, graph, or illustration to which they pertain. The author must obtain subjects' written permission to publish their photographs in *JOGNN*.

Manuscript Checklist:

- Title page has title, name(s) of author(s), and a running head at the top of the page. This is a separate page, numbered *page 1*. The running head does not include author names or initials.
- Author identification notes (separate page, numbered *page 2*). Notes include name, credentials, title, place

of employment or organizational affiliation, city, and state.

- Acknowledgments (include on *page 2*). Significant non-author contributions to the work, including funding sources for research, may be included in not more than 25 words.
- Abstract and keywords (separate page, numbered *page 3*).
- Three callouts (separate page, numbered *page 4*).
- Text (separate page, numbered *page 5*). Each line of text is numbered in the left margin.
- References (begin on a new page).
- Tables (each on a separate page).
- Figures (each on a separate page).

Submission Checklist:

- Cover letter includes (a) the name, address, telephone number, and fax number of the author who will be responsible for correspondence regarding the manuscript; (b) a statement that all authors have seen and approved the manuscript; (c) additional information that may be helpful to the editor, such as the type of article the manuscript represents in *JOGNN*; (d) information on previous or duplicate publication or submission of any part of the work to another publication.
- Copyright transfer signed by all authors, submitted as a hard copy to the editorial office.
- Letters of permission to reproduce any copyrighted material that appears in the manuscript.
- One quality copy of the manuscript, including all tables and figures, if submitting hard copy.

The editorial staff will return, unread, manuscripts that arrive without a signed copyright transfer agreement or numbered lines and manuscripts that have author names or initials in the running heads.

References

- Haller, K. B., & Holditch-Davis, D. (2000). Guidelines for statistical reporting. *Journal of Obstetric, Gynecologic, and Neonatal Nursing*, 29, 121.
- Haynes, R. B., Mulrow, C. D., Huth, E. J., Altman, D. G., & Gardner, M. J. (1990). More information abstracts revisited. *Annals of Internal Medicine*, 113, 69-76.
- Ryan-Wenger, N. M. (1992). Guidelines for critique of a research report. *Heart & Lung*, 21, 394-401.