

:campus

delegate information sheet

The main campus area at Keele is the thriving heart of the University and provides extensive meeting space out of term time. Venues include the Sports Centre, Chancellor's Building, housing the 400-capacity Westminster lecture theatre, the Exhibition Hall, and over twenty syndicate rooms.

Additional lecture theatres cater for seminars, smaller groups and break-out sessions. Keele's contemporary Medical School adds striking modern design and more large-scale lecture theatre space.

Campus accommodation is available during vacation times and includes over 2,000 bedrooms just a short walk from the conference area. Bars, shops and gardens are close by and the University's Leisure Centre is available to overnight guests.

Bedrooms

The event you are attending will be taking place on the main University campus and you will be staying in one of our Halls of Residences, which are all located a short walking distance from our restaurants and meeting rooms (please see our campus map or contact your event organiser for more details). It may be advisable that you bring an umbrella and comfortable footwear.



Your bedroom will be a single room with en-suite or standard facilities. All bedrooms are equipped with tea and coffee making facilities, towels and toiletries and a telephone (see below for more information). Irons and ironing boards are available throughout our halls and notices will indicate where these are located.

We would advise that you bring your own hairdryer and alarm clock, as these are not supplied in the bedrooms.

All bedrooms are non-smoking.

Telephones

All rooms are equipped with a free room-to-room/direct-dial telephone. In order to use your room phone externally you are requested to register, via your room phone. Further information is available from reception.

Reception

Our staff will be pleased to answer your queries between 8.30am – 7pm at Chancellors (01782 733283) or Darwin (01782 734014) Receptions. You can contact both receptions by internal phone from your hall of residence. Outside of these hours please contact our 24hr security team who will be pleased to help.



Luggage

A luggage store will be available on arrival. Please speak to a member of staff at your key registration for more details

Check in and check out times

Rooms will be available after 1pm for check in. Please vacate your bedroom by 9.30am on your day of departure. On departure keys are to be deposited in the "key return boxes", located in the halls of residence. Please inform your event organiser, prior to arrival, of any difficulties you may have in the unlikely event of an evacuation (e.g. hearing or walking difficulties).

Internet access

Wi-fi internet access is available within the Chancellor's Building. Please speak to a member of staff at Chancellor's Reception for more information and to obtain your log-in details.

Meals

Breakfast, lunch and dinner will be provided in one of our 3 restaurants. All our restaurants offer excellent buffet style lunch, a cooked or continental breakfast and evening meals. Your event organiser will be able to advise you regarding the catering arrangements for your event. Our café bar is located in Chancellor's building, ideal for networking or a quiet drink during your day and serves tea, coffee and a variety of wines, beers, spirits and soft drinks.

Launderettes

Coin operated launderettes are available on campus at the following halls – Horwood, Barnes, Lindsays and Hawthorns. Please contact reception to obtain an access card (£10 deposit payable).

Sports and leisure facilities

All residential guests have use of the campus grounds and complimentary use of the fitness centre. Other facilities, including squash and tennis courts are available. To make use of the facilities please take your bedroom key and present it at the Leisure Centre Reception.

Around Staffordshire

In Staffordshire, we're at the heart of things, bang in the middle of England with a world of experiences waiting for you.

Discover our amazing countryside in the Peak District, Cannock Chase and the Staffordshire Moorlands, landscapes to inspire or challenge you. Come and share in colourful country festivals, and explore gardens to stir the imagination. Experience a unique heritage creating the world's finest china, a history you can see touch and feel, great historic houses, and the magnificent cathedral at Lichfield.

Staffordshire is home to some of the UK's greatest family attractions, Alton Towers, Drayton Manor Theme Park, Trentham Gardens and more besides, there's all the splashes, spills, screams and thrills you can pack in!

If you'd like to know more you can pick up a copy of an Enjoy Staffordshire guide from reception, ask any member of our team, or visit www.enjoystaffordshire.com

Car parking

Free parking is available across campus with disabled parking available close to all building entrances. Limited parking is available at the Halls of Residence.

Your event organiser will provide more information regarding your car parking arrangements. Parking permits will be issued before or during registration. These must be completed and displayed for the duration of your stay on the University campus. Please note that a fine may be levied for any unauthorised parking.

Getting here - road, rail, air

Keele University is easy to get to. The campus is located on the outskirts of the market town of Newcastle Under Lyme, 15 minutes from Junction 15 & 16 of the M6, and easily accessed from M6 toll road, M1, A34 and A50.



Road

The University is easily accessed from the Midlands network of motorways. A map can be obtained from your event organiser, or you can download our visitor map as a PDF from our website – www.keele-conference.com - go to: conferences - about us (top navigation) - where we are (left hand navigation).

Public transport

Buses from Stoke-on-Trent Station: First Buses operate a number of services.

Buses from Crewe Station: D&G buses to Newcastle (No. 85A service) leave from the stop to the right of the station entrance towards the roundabout. The Sunday service is the two hourly Baker Bus Service 85A.

For other transport help see:

www.firstgroup.com Tel: 08708 500 868

www.traveline.org.uk Tel: 0871 200 22 33

Air

Manchester International Airport is approximately 50 minutes away.

Birmingham International Airport is approximately 1 hour away.

Rail

Stoke-on-Trent station is 5 miles from the University and Crewe station is approximately 12 miles.

Timetables are available from: National Rail Enquiries Tel: 08457 48 49 50 or visit www.thetrainline.co.uk.

Services from Euston to Stoke-on-Trent run approximately every 30 minutes. The journey time is approximately 2 hours.

Services from Euston to Crewe run approximately every 20 minutes. The journey time is approximately 2 hours.

Services from Birmingham to Stoke-on-Trent run approximately every 30 minutes. The journey time is approximately 1 hour.

Services from Manchester to Stoke-on-Trent run approximately every 15 minutes. The journey time is approximately 45 minutes.

Contacting Keele Conferences

We do hope you enjoy your stay with us. If you'd like to tell us about anything that really impressed you, or something that you think we could do to improve our service then please do not hesitate to contact us.

T: 01782 732020 E: enq@kfm.keele.ac.uk