



Instructions to Authors

Manuscripts should be sent in triplicate to the editorial office at the address below:
Journal of Clinical Periodontology
Department of Periodontology
Institute of Odontology
Gothenburg University
box 450
S-405 30 Gothenburg, Sweden

Material for announcements of important meetings and other Society matters should be sent to the Publisher:
Blackwell Munksgaard
1, Rosenørns Allè
P.O. Box 227
DK-1502 Copenhagen V
DENMARK

Authors submitting a paper do so on the understanding that the work has not been published before, is not being considered for publication elsewhere and has been read and approved by all authors. The submission of the manuscript by the authors means that the authors automatically agree to assign exclusive copyright to Blackwell Munksgaard if and when the manuscript is accepted for publication. The work shall not be published elsewhere in any language without the written consent of the publisher. The articles published in this journal are protected by copyright, which covers translation rights and the exclusive right to reproduce and distribute all of the articles printed in the journal. No material published in the journal may be stored on microfilm or videocassettes or in electronic databases and the like or reproduced photographically without the prior written permission of the publisher.

Acceptable material - Original investigations, reviews, and case reports. The last will be published only if they provide new fundamental knowledge, and if they use language understandable to the clinician. It is expected that any manuscript submitted represents unpublished original research.

Manuscripts - Manuscripts including Tables and Figures may be submitted in either English or American, but usage should be consistent. Since the work will be reviewed by two or more referees, manuscripts should be sent in triplicate. The author is advised to retain a further copy (manuscripts are not insured against loss or damage). While papers are subject to editing, the Journal does not hold itself responsible for statements made by the contributor. The author alone is responsible for statements made in his work, including changes made in the manuscript by the editors or by the language editor.

The Manuscript must be typewritten on one side of the paper only (quarto - A4) with wide margins and double-spacing. The first page should contain, on separate lines, the title of the article, and the authors' names and institutions. A maximum of 6 authors may be listed; if more than 6, the remaining should be accredited in an acknowledgement. If the title is longer than 40 letters and spaces, a short title, not exceeding that limit, will be required for use in the running head. The last page

should include the full postal address of the author to whom communications and proofs should be sent. Articles should not ordinarily exceed 8 printed pages. Papers should be clearly divided into the following sections: Abstract - Key words - Introduction - Material and Methods - Results - Discussion - Acknowledgements (if any) - References. Note: Structured abstracts: An abstract of no more than 200 words structured: objectives - material & methods - results - conclusion, and no other information.

Short Communications - Short communications limited to 1-3 pages are accepted for quick publication. These papers need not follow the usual division into material and methods, etc., but should have an abstract.

References in the text should quote the last name(s) of the author(s) and the year of publication (Brown & Smith 1966). 3 or more authors should always be referred to as, for example, (Brown et al. 1966).

A list of references should be given at the end of the paper and should follow the recommendations in Units, Symbols and Abbreviations: A Guide for Biological and Medical Editors and Authors, (1975), p. 36. London: The Royal Society of Medicine.

a) The arrangement of the references should be alphabetical by author's surname.

b) The order of the items in each reference should be:

(i) for journal references:

name(s) of author(s), year, title of paper, title of journal, volume number, first and last page numbers.

(ii) for book references:

name(s) of author(s), year, title of book, edition, volume, chapter and/or page number, town of publication, publisher.

c) Author's names should be arranged thus:

Smith, A. B., Jones, D. E. & Robinson, F. C.

Note the use of the ampersand and omission of comma before it. Author's names when repeated in the next reference are always spelled out in full.

d) The year of publication should be surrounded by parentheses: (1967).

e) The title of the paper should be included, without quotation marks.

f) The journal title should be written in full, italicised (single underlining in typescript), and followed by volume number in bold type (double underlining on typescript) and page numbers.

Examples

Engfeldt, B. & Hjertquist, S.-O. (1967) Effect of various fixatives on the preservation of acid glycosaminoglycans in tissues. *Acta Pathologica et Microbiologica Scandinavica* 71, 219-232.

Shafer, W. G., Hine, M. K. & Levy, B. M. (1963) A textbook of oral pathology. 2nd edition, p. 138. Philadelphia: Saunders.

Bodansky, O. (1960) Enzymes in tumour growth with special reference to serum enzymes in cancer. In *Enzymes in health and disease*, eds. Greenberg, D. & Harper, H. A., pp. 269-278. Springfield: Thomas.

Illustrations - All graphs, drawings or photographs must be printed on transparent or glossy paper, and should be numbered in sequence with Arabic numerals. Each Figure should be identified with the Figure number on the back and the orientation indicated. In the text, its approximate location should be indicated by a circled marginal note.

All Figures should clarify the text and their number be kept to a minimum. Details must be large enough to retain their clarity after reduction in size. Illustrations should preferably fill single column width (54 mm) after reduction, although in some cases 113 mm (double column) and 171 mm (full page) widths will be accepted.

Micrographs should be designed to be reproduced without reduction, and a linear

size scale incorporated.

Photographs may be submitted individually, in which case they should be unmounted. Alternatively, authors may wish to have a group of photographs printed together in a single block, in which case the photographs should be mounted. Authors should see that the photographs are mounted in such a manner as to ensure that full use is made of the paper. In general, best results are obtained with photos the same size as the final blocks; they must be submitted as glossy prints showing good detail and moderate contrast. Colour illustrations in small numbers may be accepted free of charge to the authors at the discretion of the Editor. Otherwise the author must pay for the illustrations at a rate to be quoted by the publisher. Final quotation will be given by the publisher. Original colour transparencies as well as three sets of colour prints should be submitted.

Captions to Figures (legends) should be typed consecutively on a separate page or pages at the end of the paper.

Tables - The Tables should be typed on sheets separate from the text, and titles must be self-explanatory. They should be numbered consecutively with Arabic numerals and due regard should be paid to the proportions of the printed page. The approximate location in the text should be indicated by a circled marginal note. Double documentation in the form of tables and figures is not accepted.

Summaries in German and French - The title and abstract of the paper will be translated into German and French by the Publisher.

Abbreviations and symbols - Only standardised terms, which have been generally accepted, should be used. Units, Symbols and Abbreviations, The Royal Society of Medicine, London, will be the reference source for these. Unfamiliar abbreviations must be defined when first used. "Two-digit system" should be used for tooth identification (see Fédération Dentaire Internationale (1971) International Dental Journal 21, 104-106). For further details concerning preparation of manuscripts see Style Manual for Biological Journals, 3rd edition. Washington, D. C.: American Institute of Biological Science 1972. Use no Roman numerals in the text. In decimal fractions, a decimal point, and not a comma, must be used. The minus sign is shown as -.

Scientific names of bacteria should be binomials, the generic name only with a capital, and should be underlined once (for italics) in the typescript. A name must be given in full upon first mention in a paper; the generic name may be abbreviated thereafter, but the abbreviation must be unambiguous. With regard to drugs, generic names should be used instead of proprietary names. If a proprietary name is used, ® should be attached when the term is first used.

Proofs - Page proofs only will be sent. Only minor corrections are allowed without extra cost.

Offprints - Offprints can be ordered on the offprint form which will accompany the proofs.

Compuscripts - To facilitate the handling of manuscripts, text must be submitted in machine-readable form and accompanied by a diskette. The software used, the program version number, as well as the format of the diskette, should be clearly marked. Full details will be sent following notification of acceptance of the article.