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An Example of a Site Induction Presentation

This appendix presents an example of a construction site induction presentation. This presentation serves to provide a guiding framework for the preparation and content of site inductions. It is critical that all site inductions are specifically tailored to the site and its environment and work activities.

Site inductions must be delivered by competent persons who are knowledgeable regarding the project and its health and safety management arrangements. It is increasingly common for those people delivering inductions on large construction projects to be supported by the use of a tailor-made DVD, PowerPoint or flipchart presentation. The use of such pre-prepared presentations serves to ensure that a minimum and consistent standard of content is delivered in a clear and cohesive manner. Brief multiple choice questionnaires, related to the induction content, are frequently used to assess and confirm the understanding of induction participants. Only when participants have successfully passed the concise assessment can they sign the register of attendance and understanding.